



Mission Statement

*At Olympus/Nelson
Property Management
our mission is to be the
realtor of choice, selling,
leasing and managing
real estate for Houston
Area Landlords, buyers,
sellers and renters.*

*We provide friendly, honest,
reliable and cost effective
services*



Members of

- *Better Business
Bureau*
- *Texas Real Estate
Commission*
- *Houston Association
of Realtors*
- *National Association
of Realtors*

*Olympus/Nelson
Property Management
Company*

*3221 Marquart
Houston, Texas 77027*

(713) 622-8908

(713) 622-8918 Fx

www.olympusnelson.com



Olympus/Nelson Property Management Company



*Specializing in
Sales, Leasing and
Management of
Apartments, Homes,
Townhomes and
Condos in the
Greater Houston
Area
Since 1985*

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*Management Services
Provided by
Olympus/Nelson*

Mortgage Payments:

Olympus/Nelson makes any mortgage payments in a timely manner and other payments such as taxes, HOA dues, quarterly exterminations, etc....



Monthly Reports:

Detailed income and expense transaction statements are provided on a monthly basis.



Rent Collections:

Rent collections are handled in accordance with established procedures to ensure timely collections.



Inspections:

Tenant move-in and periodic inspections are performed to ensure the property is cared for.



Maintenance Requests:

Olympus/Nelson's crews take prompt, cost effective action on all requests.



Property Make Ready:

Olympus/Nelson crews make the property ready for showings and occupancy quickly and cost effectively.



***24-Hour Emergency
Service:***

Our office will provide your tenant with a twenty-four hour emergency call system to handle any emergency needs.



*Leasing Services
Provided by
Olympus/Nelson*

Marketing:

Through the display of signs, media presentation, multiple listing services and networking with other real estate brokers, each property is kept in the public eye.



Tenant Qualifications:

Olympus/Nelson secures a credit report on all prospectives, in addition to employment, criminal background check and current and past residential history.



Lease Commencement:

Our experienced Realtors handle everything from the initial contact to handing your new tenant the keys.
